



## DECONSTRUCTION SALES/ESTIMATOR

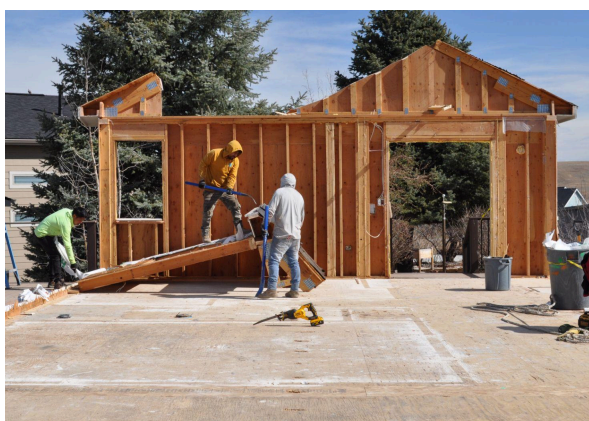
- Are you passionate about environmental sustainability and want to see more building materials salvaged and recycled in CO?
- Are you detail oriented and looking to grow your career?
- Do you want to be a strategic leader in a fast growing small business?

## ABOUT THE COMPANY:

Perks Deconstruction takes a surgical approach to demolition in order to salvage and recycle building materials. We dismantle and divert full houses, kitchen/baths, garages, and commercial spaces from the landfill. Oftentimes, we donate the materials to non-profits. We do business differently. We are the cleanest subcontractor on the jobsite and are driven by our passion to increase the reuse culture in Colorado. 40% of Colorado landfills consist of construction and demolition debris and we believe deconstruction to be a critical tool for reducing that number.

## CORE COMPANY VALUES:

- **Sustainability:** We approach every job with a salvage first mentality.
- **Collaboration:** We work with a number of stakeholders from architects/structural engineers who spec materials, to homeowners to manufacturers to develop end-markets for reused materials etc.
- **Golden Rule:** We treat others how we would want to be treated, with integrity and respect.
- **Challenge the status quo:** We continue to innovate ways to reuse demolition debris and don't accept traditional "scrape" and re-build mentality
- **Communication:** We value honest and up-front communication amongst our team members and with our clients.



**ABOUT THE ROLE:**

The Estimator plays a vital role in supporting the company's ability to manage construction projects efficiently and effectively. The company's reputation and the overall client experience are significantly influenced by the accurate and timely execution of this role. The Estimator is responsible for evaluating project requirements, reviewing blueprints, and calculating the costs for labor, materials, and time to ensure successful project bids. This is a full-time position, 40 hours per week, Mon-Fri. It requires travel to job sites around Denver/Boulder, and working remotely and out of our office in Commerce City.

**KEY RESPONSIBILITIES:****1. Client Engagement and Estimation**

- Conduct timely job walks, follow up on leads within 24 hours, and provide estimates within 1-5 business days.
- Attend scheduled in-person estimates with clients, representing Perks with professionalism.
- Listen to client needs, provide clear project details, and prepare bid packages for each client.
- Provide clients with resources for appraisers, maintain donation documentation, and organize receipts.

**2. Project Planning and Collaboration**

- Work with the project management and foreman teams to ensure a smooth job transfer of estimates and a shared understanding of project scope.
- Collaborate with the team to review bid documents, ensuring thorough collection and analysis of architectural drawings and project specifications.

**3. Estimation Accuracy and Reporting**

- All project estimates must be reviewed and approved by management before being presented to the client.
- Ensure all reference materials, such as architectural drawings and specifications, are collected and analyzed thoroughly.
- Prepare and submit bid packages per established company standards, ensuring all documentation is complete and approved before final submission and the bid closing date.
- Allocate non-billable time towards improving estimating processes and enhancing professional development.

**4. Administrative and Reporting Responsibilities**

- Track and report time spent on each project estimate
- Maintain updated records in Buildertrend, including personal time clock, project scheduling, daily logs, and photos.
- Regularly review and update cost and unit tracking in the estimating template every two months.

- Submit all meeting preparation documents by the end of the business day prior to scheduled reviews.
- Log all customer service activities in Buildertrend.

**ESSENTIAL TASKS AND POSITION REQUIREMENTS:**

- Uphold Perks standards for service, quality, and safety by being professional, knowledgeable, and communicating clearly.
- Strong organizational, multitasking, and communication skills to build client trust and effectively prioritize, organize, and manage estimates.
- General knowledge of estimating techniques and material and labor pricing
- Must be able to read blueprints and determine deconstruction scope requirements with a high level of attention to detail
- Ensure that estimates are serving the business and our customers efficiently
- Build and maintain strong relationships with contractors and homeowners

**COMPENSATION:**

- \$55,000-\$70,000 starting salary and company vehicle to drive to jobsites
- Performance bonus potential: \$20,000
- 80 hrs paid vacation
- 8 paid holidays
- Health Care Insurance: We pay up to 75% of premium of Anthem Silver

If this sounds like you, email your application and resume to [anna@perksdeconstruction.com](mailto:anna@perksdeconstruction.com), and let us know why you think you'd be a great fit for our team!